



Leigh-on-Sea Town Council

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Chair: Councillor Bernard Arscott | **Vice Chair** Cllr Carole Mulroney

Town Clerk: Clare Milligan



Staffing Committee Meeting

You are hereby summoned to the Staffing Committee Meeting to be held in Room 8, The Council Chamber, Leigh Community Centre, 71-73 Elm Road, Leigh-on-Sea, Essex, SS9 1SP on Tuesday 4th March 2025 at 7.00pm.

C Milligan

Clare Milligan

Town Clerk

26th February 2025

Chair: Cllr Dr D Bowry

Councillor Membership: B Arscott, J Lloyd, C Mulroney, J Suttling, C Watt and C Willoughby.

The press and the public are cordially invited to join the meeting.

AGENDA

1. Apologies for Absence

To receive and approve apologies for absence.

2. Declarations of Members' Interests

Declaration of any disclosable pecuniary interests, other registerable and non-registerable interests relating to items on the Agenda in accordance with the Code of Conduct.

Members must not participate in any discussion on the matter in which they have declared a disclosable pecuniary interest or other registerable interest or participate in any vote, or further vote, taken on the matter at the meeting and must withdraw from the room unless the Member has received a dispensation in relation to the matter.

3. Minutes

To receive and agree the minutes of the meetings of the Staffing Committee held on 29th October 2024 and the 20th November 2024.

4. Public Participation

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, ask questions and give evidence in respect of any item on the agenda.

5. Private and Confidential

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are excluded from the following items of business due to their confidential nature and they are instructed to withdraw.

6. Staffing Matters

To discuss the performance of the Clerk in relation to the Chair of the Council undertaking her performance review and setting three objectives for the year 2025/26.

To receive and update on staffing matters and agree any actions to be taken.